

# WIGGINTON PARISH COUNCIL

## PARISH COUNCIL MEETING Held in Wigginton Village Hall Tuesday 20<sup>th</sup> December 2022 at 8 pm

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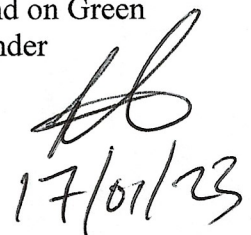
### MINUTES

In attendance: Cllr Walker (Chairman), Cllr Maisey and Cllr O'Sullivan

Gosia Turczyn – Wigginton Parish Clerk  
One member of the public.

- 22/116 Chairman's Welcome.**  
The Chairman welcomed everyone and opened the meeting.
- 22/117 Apologies for absence to be considered by the Council.**  
The Council considered and unanimously accepted apologies sent by Cllr Axon, Cllr Carr, Cllr Pattison-Lora and Cllr Stillwell and County Cllr Symington.
- 22/118 Declarations of Interest and Dispensations.**  
None.
- 22/119 Public Participation.**  
Sustainable Wigginton representative reported about the Wigginton PC Climate Change Action Plan and its objectives and highlighted what has been achieved since the Plan was adopted by the Council in 2019. The Council reviewed the Plan and agreed a budget of £600 as a provision to support the Sustainable Wigginton in delivering the Plan's objectives. It was PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan to readopt the Plan as Council's policy. Cllr Maisey had volunteered to be the liaison between the Parish Council and Sustainable Wigginton.
- 22/120 Hertfordshire Police.**  
The Clerk had received an update from PCSO Martin Leadbitter about crimes that were reported in Wigginton Parish during November 2022:
- Between 2.15am and 2.20 am on Tuesday 29<sup>th</sup> November offenders have damaged a motor homes/caravans (3 in all) located on farmland on Green Lane, Wigginton before making off. This crime is presently under investigation.

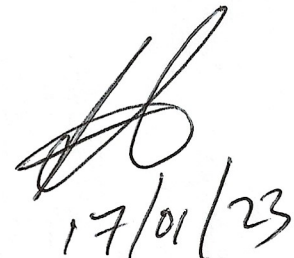
Signed and dated



17/01/23

At 2.10am on Wednesday 30<sup>th</sup> November an attempted burglary has occurred at a property on Wick Road, Wigginton. Offenders, possibly two have tried both front and rear door handles of a property in the street before making off. Two person were seen at the location shortly after by the occupier one wearing a grey hoody the other a blue/black hoody walking away. No entry has been gained to the property. This crime is under investigation.

- 22/121 Minutes of the Parish Council meeting held on 15<sup>th</sup> November 2022.**  
Minutes of the Wigginton Parish Council meeting held on 15<sup>th</sup> November 2022 were approved unanimously as being correct and were to be signed by the Chairman.
- 22/122 Wigginton Community Projects.**
- Council to agree expenditure for commemorative plaque.  
Expenditure up to £400 was PROPOSED BY Cllr Maisey and SECONDED BY Cllr Walker.  
Community groups involved with the “planting trees project” approved the wording on the plaque and the Council will set out a date for the plaque to be erected.
  - Oddy and the Village Survey 2023.  
Cllr Maisey suggested to add a question about the gym equipment in the next village survey.
- 22/123 Warden’s Report.**  
Warden’s report was circulated prior to the meeting and the Council discussed the points raised.
- 22/124 Clerk’s correspondence.**  
None received.
- 22/125 Play Area and Open Spaces.**
- Sustainable Wigginton – Council to review the Wigginton PC Climate Change Action Plan.  
This was discussed under Minute 22/119 Public Participation.
- 22/126 Asset Register.**  
The Asset Register was updated by the Clerk.
- 22/127 Wigginton Parish Council Grants.**  
The following grants were approved in accordance with s137 (4) (a) of the Local Government Act 1972. It was PROPOSED BY Cllr Walker and SECONDED BY Cllr O’Sullivan to grant a total of £1,649 as s137 grants as shown below:
- Village Hall - £1,000
  - Film Club - £649



17/01/23

The Council also approved an application for £470 in regard of the churchyard as this is related to maintenance of green spaces.

22/128

**Traffic and Speeding.**

County Cllr sent a report prior to the meeting. The Council agreed to proceed with the proposal for double yellow lines at the entrance to the Sports Filed car park only.

22/129

**Finance.**

1. The bank statement, invoices, monthly budget report and bank reconciliation were circulated prior to the meeting and the Council agreed the accounts.

2. A resolution was passed to make the following payments, PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan:

BACS presented for payment at the meeting of Wigginton Parish Council held on 10<sup>th</sup> December 2022:

PAYEE	DESCRIPTION	TOTAL: £312.60
M W Agri Ltd	Ground Maintenance November paid by SO	£356.50
HMRC	Clerk's PAYE Tax	£60.60 December
M Turczyn	Reimbursement for dog poo bags (paid)	£46.92
St John Ambulance	Provision of first aid and medical cover for Fireworks and bonfire event.	£144.00
M W Agri LTD	Supply and installation of mesh tree guards	£108.00

3. To approve the 2023/2024 budget.

Second draft budget was circulated to members prior to the meeting and the Council discussed to raise the budget for community grants under s137 and the Churchyard. Further discussion adjourned until January.

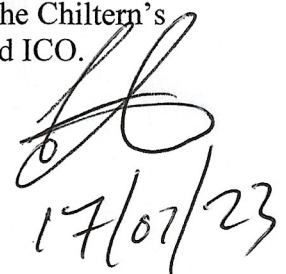
4. To consider and resolve setting of the Precept and signing the Dacorum Borough Council forms.  
Adjourned until January.

5. To review Unity Trust bank signatories, Direct Debits, and Standing Orders.

The Clerk has applied to add Cllr Pattison-Lora as signatory.

The Council's Standing Orders set up on Unity Trust online banking are monthly payments to the Village Hall for hall hire and M W Agri for grass cutting. Direct Debits which are paid annually are set up for the Chiltern's Society, V12tech for Microsoft Licence for Clerk's laptop and ICO.

Signed and dated



17/07/23

22/130

**Planning.**

1. DECISIONS:

- 22/02832/DRC 1 Osborne Way, Wigginton, Tring, Hertfordshire, HP23 6EN, Details as required by condition 3 (materials) attached to planning permission 21/04572/FHA (Front extension and alterations to roof to accommodate first floor accommodation.) Granted
- 22/03136/TPO 4A Beech Park, Wigginton, Tring, Hertfordshire, HP23 6JF, Felling of trees and works to trees Granted

2. APPLICATIONS:

- 22/03483/FHA Single storey rear and side extension, loft conversion including new rear dormer and Velux rooflights to front elevation. 8 Wick Road Wigginton Tring Hertfordshire HP23 6EL Objection on the grounds of design. PROMANANCE OF THE FLAT ROOF.
- 22/03614/FHA Demolition of existing garage and outbuilding. Construction of new single storey side/rear extension and new garden room. Cumbrae Tinkers Lane Wigginton Tring Hertfordshire HP23 6JB Object based on the prominence of the flat roof.

22/131

**Any Other Business.**

Cllr Maisey suggested to introduce a Wigginton Village Design Statement to assist the Council with planning applications.

Meeting Closed 21:20



Handwritten signature and date: 17/01/23